



Weekend Dorm Handbook

Some of our international students have chosen to live **at the dorm on campus during weekends**. This provides them with the opportunity to discover Paris and its various attractions and “quartiers”, visit museums, participate in cultural activities, or enroll in various extracurricular activities in Verneuil-sur-Seine and Paris. 7 day boarding is suitable for **academically committed students** and includes mandatory study time.

It also provides 15+ students an opportunity **to learn autonomy and responsibility, improve organizational skills and independence and gain maturity**. You will enjoy **unsupervised free time**, time during which you will need to demonstrate your ability to organize yourself in terms of planning and schedule, to respect rules and guidelines given by adults for your own safety, and, finally, learn to become a responsible young adult.

We will help you with this process and our weekend staff will be available for you at any time to assist you with any questions or concerns that you may have.

In this document, you will find answers to the questions you may have about your future weekend routine. Please also refer to **the Pledge of Conduct and Parents’ Commitment** signed by yourself and your parents to ensure that you have fully understood all of the rules and conditions for this experience.

Please note that all of the dorm rules (described in a separate document) naturally also apply during the weekends.

Orientation: During the first weekend, you will familiarize yourself with the weekend dorm staff. We will also show you how to buy your transportation tickets if needed, how to use the metro and trains, how to find your way around Paris, and we will assist you in buying your SIM card and/or mobile phone.

Supervision:

Our weekend staff will supervise the students:

- From 5 PM on Fridays to 12:30 PM on Saturdays
- From 7 PM on Saturdays to 11:30 PM on Sundays
- From 5 PM on Sundays.

Note that the staff also supervise the students who choose to stay on campus during their free time. Students are never left alone on campus.

The weekend staff will also be on duty 24H a day from Fridays 5 PM to Sundays 7 PM (especially during unsupervised free times).

They can be contacted for any issue during this time. **The weekend staff will have a mobile phone available 24H a day and the phone number will be communicated to students at the beginning of the school year. Students will be required to have a working mobile phone with them and must be reachable at all times.**



In case of a real emergency, a 24/7 emergency phone number is available for parents and students:
+33 (0)5 65 78 42 16

Weekend Dorm Schedule

Friday

16:30 – 17:30: End of class, club activities, free time on campus or in town (with parental authorization), snacks.
17:00 to 17:30: Students report at the dorms.
17:30 – 19:00: Opening of the dorms, free time, meeting with the weekend supervisors to plan the coming weekend.
19:00 – midnight: Students are chaperoned and supervised for their evening dinner in town or take away on campus, and for a leisure activity on or off campus according to the students' initiative.
Midnight: Lights out and computers/cell phones off.

Saturday

9:30 – 10:30: Wake-up and breakfast (NO showers before 8:30).
10:30 – 11:15: Preparation for the day and optional study time.
11:15 – 12:30: Students and supervisors leave for Paris by train (students wishing to remain on campus may do so and will be supervised).
12:30 – 19:00: Unsupervised free time in Paris (weekend supervisor is available and in Paris for emergencies), lunch at the student's own charge.
19:00: Meeting point with the weekend supervisor in Paris city center.
19:00 – 21:00: Students are chaperoned and supervised for their evening dinner in town/at school/in Verneuil and/or for a leisure activity.
21:00 – 22:00: Journey back to the campus by train.
22:00 – midnight: Free time in the dorms.
Midnight: Lights out and computers/cell phones off.

Sunday

10:00 - 11:30: Wake-up and breakfast (NO showers before 9:30).
11:30 - 14:00: Free time on campus or in Verneuil-sur-Seine, lunch at the student's own charge.
14:00 – 17:00: Return to the dorms, mandatory study time or an outing to American Library.
17:00 – 19:00: Free time on campus.
19:00: The regular weekly dorm schedule starts again.



Communication chain during unsupervised free time

Students should be reachable at all times during the weekends.

In case a student is missing or late, the weekend staff will contact your child on his/her mobile phone and if he/she can't reach him/her, he/she will send an additional text message: *"Hello. This is _____. I need you to call me immediately."*

If no response arrives within 5 minutes, the staff will send another text saying: *"We need to speak with you immediately. Please note that we have to call the police if we don't hear back within 5 minutes."*

If they still do not receive a response, then the staff will get in touch with the police immediately.

Proposed activities for free time on campus

- Watch the News on TV.
 - Organized sports or pickup games.
 - Board games.
 - Walk/jog in the park.
- Etc. Student initiatives are always welcome.



Off-Campus Activities

Several organizations in Verneuil offer activities that students can get involved in, including music lessons, sports, horseback riding, and sailing. Arrangements can be made for students to participate in these activities at the student's expense. Most activities are within walking distance, but a taxi service can be scheduled if not.

Students are responsible for their extra-curricular transportation costs and activities. Please check this page: <http://www.ndihs.com/extracurricular-activities>

Week-end suggested outings

Opera Garnier, Disneyland Paris, Latin Quarter/Odeon, Versailles, Galeries Lafayette (especially at Christmas time!), Pantheon, Champs Elysees, Paris Catacombs, Centre Pompidou, Notre-Dame, Montmartre, Marais, Place des Vosges, Louvre Museum, Giverny, Luxembourg Garden, Tuileries Gardens, Eiffel Tower, Sacré Coeur, Petit Palais, and many more!

Check Tourism Information: <http://en.parisinfo.com>

Check Paris for the Youth: <https://jeunes.paris.fr>

Check Paris for Free: <http://en.parisinfo.com/discovering-paris/themed-guides/paris-for-free> Check Cultural Events in Paris: <http://www.sortiraparis.com/lang/en>

Weekend suggested excursions

- Paris guided walking tours.
- Cruise on the river Seine.
- Ice rink at the Grand Palais / Eiffel Tour / Christmas market in Paris.
- English speaking movies in central Paris.
- - And many more!



Paris transportation

The school is located in Zone 5 of the Paris transportation area: http://www.ratp.fr/en/ratp/c_20558/maps/

We offer full time boarders the option to buy and arrange their local travel card one month before their arrival in France, so that they can use it from the first weekend onwards. The local travel card is called Navigo Imagin'R. It costs 450 euros for 13 months and allows students unlimited travel to and within Paris during weekends, including airports (except for Orlyval). Once we receive your payment and ID picture, we will send the Imagin'R booking form together with the required French "cheque" to the public transport's agency and collect the card for your child.

Students may also buy their own transportation tickets for the weekends. Although, please be aware that this is more expensive than using the Navigo Imagin'R card.

A one-way train ticket from Vernouillet-Verneuil (this is the name of the closest train station to the school, about 5-10 minutes walking distance) to **Paris Gare St Lazare** currently costs about **7 euros**.

Students will travel on the Transilien, line J: Paris Saint-Lazare - Poissy – Mantes La Jolie. Trains run every 30 minutes and the journey lasts about 30 minutes.

Be careful: all trains do not stop in Vernouillet-Verneuil, so when you use this line, check that the train you wish to take stops at the Vernouillet-Verneuil train station (note that students will travel accompanied by the weekend staff before and after unsupervised free times).

How to use the Parisian Metro: <http://www.atkielski.com/PDF/data/ParMetro.pdf>



INFRACTION	MINIMUM CONSEQUENCE
<p>Noise after 10pm. Late for Curfew (out of room after midnight). Misbehaviour with roommates and classmates. Impossibility to reach the student on his/her mobile phone during unsupervised free time with no valid or acceptable reason.</p>	<p><u>First time:</u> Verbal Warning. <u>Second time:</u> Written Warning. <u>Third and following times:</u> Detention (unsupervised free time cancelled). May lead to suspension or exclusion if repeated.</p>
<p>Late for Meeting Times after unsupervised free time (up to one hour, with no valid or acceptable reason); students always need to inform the staff if they are going to be late.</p>	<p><u>First time:</u> Written Warning. <u>Second and following times:</u> Detention (unsupervised free time cancelled). May lead to suspension or exclusion if repeated.</p>
<p>Late for Meeting Times after unsupervised free time, without notice (after one hour): the police will be informed immediately as soon as a student is missing for more than one hour after the required returning time.</p>	<p>Suspension and Exclusion.</p>
<p>Dorm Facility Misuse or Damage.</p>	<p>Written Warning (up to suspension or exclusion in case of major misuse or damage) and replacement or payment for the damages.</p>
<p>Disrespect (demonstrating disregard to the staff).</p>	<p><u>First time:</u> Verbal Warning. <u>Second time:</u> Written Warning. <u>Third and following times:</u> Detention (unsupervised free time cancelled). May lead to suspension or exclusion if repeated.</p>
<p>Tobacco (see the Tobacco Policy in the Student Handbook): A student shall not possess or use tobacco in any form within school buildings, on school property, or at any school, or staff sponsored events or activities, regardless of the student's age.</p>	<p><u>First time:</u> Verbal Warning. <u>Second time:</u> Written Warning. <u>Second and following times:</u> Disciplinary Action for the use of tobacco may include assignment to a Smoking Cessation Program, detention, suspension and/or exclusion.</p>
<p>Alcohol & Drugs (see the Drug/Alcohol Policy in the Student Handbook).</p>	<p>Immediate suspension pending consideration of exclusion.</p>
<p>Other infractions.</p>	<p>Please refer to the Student Handbook.</p>